



MEETING NOTES

KENORA PORT AUTHORITY

Thursday, March 06, 2008

9:00 a.m.


Pavilion at the Harbourfront

In Attendance:

**Chris Van Wallegem
Wendy Cuthbert
Joanne McMillin
Shannon Bonkowski
Jeff Evans
Keric Funk
Lorelei Gordon
Brad Doerksen**

**Rory McMillan
Len Compton
Colleen Neil
Paul Van Belleghem
Bill Preisenz
Mort Goss
Jeff Gordon**

1. Call Meeting to Order

 Commissioner Van Wallegem called the meeting to order at 9:05 a.m.

2. Accept the Minutes

Minutes of the last meeting held December 06, 2007 be accepted.

Moved by: Rory McMillan

Seconded by: Wendy Cuthbert

That the Minutes of the December 06, 2007 meeting as previously circulated be accepted.

‘Carried’

3. Declaration of Pecuniary Interest

None declared

4. Review RFP Responses – Main & Matheson Street Docks

It was reported that two proposals were received – Houseboat Adventures and Steak on the Lake. Both proposals were based on utilizing the Main Street dock, however, Steak on the Lake proposal indicated Matheson Street may be an option. The attached report from Jeff Port dated February 23, 2008 analyzing both proposals was received.

Motion:

Moved by: Wendy Cuthbert

Seconded by: Rory McMillan

That the City of Kenora proceed with negotiations with both parties for the establishment of the respective tourism businesses, and execution of corresponding leases, at both the Main Street and Matheson Street wharves.
'Carried'

5. MS Kenora Dry Dock Update

- ✚ Al Luby has been meeting with EDO Department
- ✚ Senior government funding sources are being investigated on order to undertake a study
- ✚ an update will be requested at the next Port Authority meeting

6. Wharf Capital Program

- ✚ In 2002 the City received \$1.5 million from Transport Canada to invest in the transferred docks or adjacent areas of Main, Matheson and Second Street docks
- ✚ there was a 10 year limit in which to expend the funds
- ✚ Approval was received in the 2007 budget to undertake improvements at the Matheson (\$535,000), Main (\$95,000) and Second Street(\$73,450) docks
- ✚ Engineering Department is now responsible for coordinating this work
- ✚ Planning for this work should now commence
- ✚ An update will be requested at the next Port Authority meeting

7. Port Authority Bylaw No. 81-2002

- ✚ Current bylaw provides membership comprised of Council members and City and Police staff
- ✚ Amending membership to include members of the public and interested groups or organizations was suggested with staff acting as resource
- ✚ Harbourtown Centre and BIZ representatives expressed an interest in sitting on the Port Authority
- ✚ A report is to be forward to Council on this matter

8. Adjourn

The meeting adjourned at 9:25 a.m.